

AGENDA PLACEMENT FORM

(Submission Deadline – Monday, 5:00 PM before Regular Court Meetings)

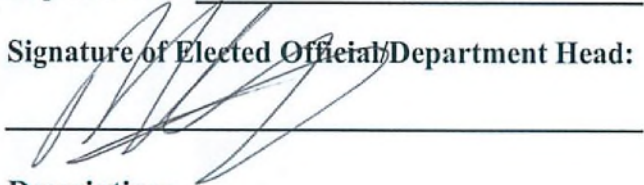
Date: 5-16-2024

Meeting Date: 5-28-2024

Submitted By: Linda Ownbey

Department: PCT 3

Signature of Elected Official/Department Head:



Description:

Transfer of Rhino Mower DB150, Asset Tag Number 14159, Serial Number 12414, from PCT 3 to PCT 1, Transfer \$0.00.

(May attach additional sheets if necessary)

Person to Present: Mike White

(Presenter must be present for the item unless the item is on the Consent Agenda)

Supporting Documentation: (check one) PUBLIC CONFIDENTIAL

(PUBLIC documentation may be made available to the public prior to the Meeting)

Estimated Length of Presentation: 3 minutes

Session Requested: (check one)

Action Item Consent Workshop Executive Other _____

Check All Departments That Have Been Notified:

County Attorney IT Purchasing Auditor

Personnel Public Works Facilities Management

Other Department/Official (list) _____

**Please List All External Persons Who Need a Copy of Signed Documents
In Your Submission Email**

Court Decision: <small>This section to be completed by County Judge's Office</small>

May 28, 2024

JOHNSON COUNTY PURCHASING DEPARTMENT TRANSFER OF PROPERTY

Fill in all information that applies to transfer. Check applicable box below.

Transfer to Department	X
Transfer to Surplus	
Transfer to Salvage	

Date: 5-14-2024 Inventory Tag#: 14159

From Department: PCT3 Dept. No: 0170-6140

Receiving Department: PCT 1 Dept. No: 0170-6120

Inventory Description (equipment, vehicle, furniture, type, color, etc.):
Rhino Mower

Year: 2012 Make: Rhino Model: DB150

Serial/VIN #: 12414

If Seized Equipment, include Cause # _____ and attach applicable paperwork.

Transaction approved by Commissioner's Court: _____ (if applicable)



 From Elected Official/Department Head

Date
5/15/24



 To Elected Official/Department Head

Date
5/15/24

 Purchasing Agent or Designee Date

Purchasing Department Only:

Entered into Inventory system: Date: _____ Initials: _____

Notations: _____

Send original to Purchasing Department. Keep a copy for Department records.